



BANNER ACCESS REQUEST NEW USER

Rev: 2022

NEW USER INFORMATION

DEPARTMENT: _____

EMPLOYEE POSITION IS:

... I am currently employed by the University of Denver

... I have an active DU email account

... I have completed the Confidentiality Obligations found in MyDU. Search for Confidentiality Agreement from the main dashboard.

New User Signature: _____ Date: _____

New User will receive an email from eas@du.edu with Banner username and temporary password when processing has been completed.

Form Prepared By: _____ Preparer's Phone: _____

APPROVING SIGNATURES

Comments:

1. Department Manager Date

2. Division Head/Budget Officer Date

3. Enterprise Application Services Date
eas@du.edu