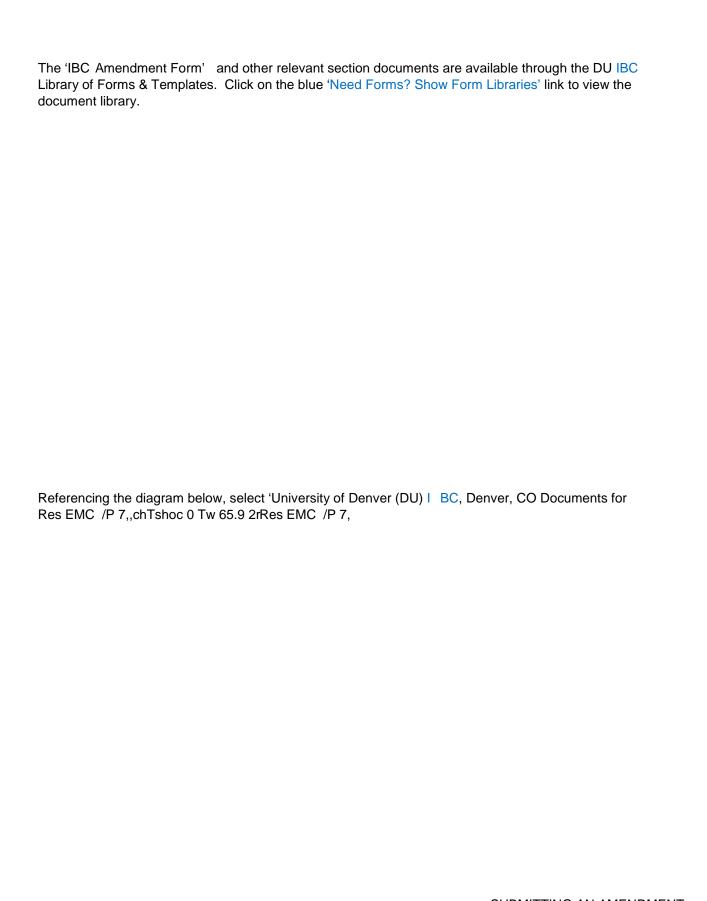
The submission of an amendment/modification to an approved IBC protocol requires the creation of a subsequent PACKAGE project.

After an IBC application is approved, the project may require modifications during the course of the research. The Principal Investigator (PI) is responsible for submitting an amendment/modification application to the DU IBC for review to obtain approval for any changes that may be requested or required. An example of a change that would require an amendment could include adding new personnel

Step 3: CREATE NEW PACKAGE	
To submit an Amendment Application	you need to create a new PACKAGE, not a new project.
Step 4: SELECT FORMS	
	your will be automatically directed to the DESIGNER screen package.
A NEW DOCUMEN 69TS(nv9dCS0 c1.	.1 (i)3.2 s 04H4 (E)5.4 (Nf 0.001 Tc5 (3:)]TJ /TT3 1 Tf 0 Tc 03.0041 (t)-1.1 0041 (t)



If you need to modify or change a document, utilize the following icons:



- x To remove a document from this package, click on the red
- x To revise document click on the pencil icon
- x To view the document click on the paper icon
- x To view and manage different versions of a document click on the icon $\stackrel{\P}{=}$



Once you have attached all the necessary documents to your study package, a list of your documents will be posted under Step 2: on the DESIGNER page. Select 'Amendment/Modification' to label your document.

If documents are not labeled, your application cannot be submitted.



Step 7: SIGN YOUR PACKAGE

When all the necessary documents are uploaded to the package, the Principal Investigator must sign the package electronically. If you are completed this package on behalf of the PI, send an email to the PI using the 'Send Project Mail' function and request that the PI sign the package. The Principal Investigator MUST sign the package before it is submitted.