

# Permission for undergraduates to register for graduate course



Undergraduates may request to enroll in graduate courses that are well suited to their programs of study. This opportunity is available to seniors whose academic achievement makes graduate-level work appropriate. This policy applies to graduate courses with course numbers of 4000 and above. Some 3000-level courses are approved for either undergraduate or graduate credit. Undergraduate courses may not be taken for graduate credit.

## Graduate courses for undergraduate credit.

Students must be classified as a senior and have an overall cumulative GPA of at least 3.0. The student must obtain approval of the course instructor; chair or program director of the graduate program; Office of Graduate Studies; and the student requires permission to register for a graduate credit. Otherwise, undergraduate students must be classified as a senior with a cumulative GPA of at least 3.0. The student must obtain approval of the course instructor; chair or program director of the graduate program; and Office of Graduate Studies. Courses may not be used to satisfy undergraduate requirements unless the student is in an undergraduate/graduate degree program.

Enter all required information below. Obtain required signatures. Submit form to Office of the Registrar.

Name		DU ID #	
Term		CRN	
Subject Code		Course Number	
Course Title			

Reasons for taking the course:

This is to request \_\_\_\_\_ in \_\_\_\_\_ graduate degree program. Obtain approval from \_\_\_\_\_.

This is to request that the graduate course listed above be allowed to count toward a graduate degree program should I ever apply and be accepted into a graduate program. I understand that, \_\_\_\_\_

1. Instructor	Date
2. Chair/Director	Date
3. Advisor	Date
4. Office of Graduate Studies	Date
Requirements verified and processed by Registrar	Date

Updated 2/14/18