

University of Denver Bank Account Rules

University policy for opening, administering and overseeing bank accounts that contain funds belonging to the University of Denver are as follows:

Bank accounts containing University funds may only be opened with board approval and (

contact the Treasury Specialist at 303.871.2404.

All signers must be employees of the University authorized by the " and/or the Vice Chancellor for Business and Financial Affairs.

The University may consider establishing separate bank accounts to fulfill specialized banking or operational needs for institutional or departmental purposes subject to the aforementioned policies and *ONLY* with the "

All bank accounts must be reconciled on a monthly basis and documentation kept on file for auditing purposes.

303.871.2404 with requests for new bank accounts or with questions regarding the requirements.