

## **Guidelines for Working with Minors: Information for Those Participating in University Programs Involving Minors**

The University of Denver has a strong interest in how our society cares for children and the most vulnerable among us and wants to do what it can to prevent the victimization of child and adolescent minors and promote their safety.

To further this goal, this packet contains important information that individuals must review if they are participating in programs or activities involving minors that:

- 1) the University operates;
- 2) that others operate in University facilities; or
- 3) that DU students, faculty or staff are involved with in the community.

You are receiving this information because you have been identified as participating in a covered program or activity. You must review the information in this packet and return the attached certification indicating that you have read the packet and agree to comply with the requirements it describes. You must also determine whether you may be a mandated reporter and agree to comply with the obligations imposed by law and by the University on mandated reporters. You may also be required to review additional materials that are germane to your specific situation.

This informational packet contains the following:

- 1) Guidelines for working with minors that will help you to maintain safe and positive interactions and reduce the risk of mistaken allegations;
- 2) Steps to take if you suspect that a minor has been abused or neglected or is otherwise unsafe, including information about how to report your suspicions or ask questions;
- 3) Resources on the signs of child abuse and neglect; and
- 4) An acknowledgement form that you must sign to certify that you have read and understood the information and will comply with your obligations if you are a mandated reporter.

## **I. Guidelines for Working**



on social media or accept invitations to connect on sites such as LinkedIn.

## **II. MANDATORY REPORTERS**

### **A. Reporting Child abuse and Neglect**

Are you a mandatory reporter? All University personnel are mandatory

neglected or is otherwise unsafe, you must make a report. Find out information on signs of abuse and neglect.

neglected?

If you encounter a situation in which you are uncertain or feel uncomfortable, contact Campus Safety, which can assist you and your supervisor or program director in determining what to do. If you have any suspicion that a child has been abused or neglected, report it even when you have doubts, it is better to report your suspicions than to ignore them.

What training am I required to have in order to participate in a program involving minors?

The following members of the University Community must successfully complete required Training before interacting with Minors in University Programs:

ors in University

### III. SIGNS OF ABUSE AND NEGLECT

Most reports and substantiations of child maltreatment are neglect, followed by physical abuse and sexual abuse.

Neglect occurs when parents or caretakers do not provide proper supervision, control, subsistence, education as required by law, or other care necessary for healthy development. By itself, lack of financial means to provide for a child is not neglect.

Physical signs may include:

- Poor hygiene.
- Inappropriate or ill-fitting clothing.
- Being left

- A. Colorado Department of Human Services Office of Children, Youth & Families [Child Abuse & Neglect Website](#)
- B. [CO4Kids.org](#) (for information regarding [signs of Child Abuse and Neglect](#))
- C. Other Prevention Resources:

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[Bureau, Factsheet: What is Child Abuse and Neglect?  
Recognizing the Signs and Symptoms](#)

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[Bureau, Factsheet: Preventing Child Abuse and Neglect](#)

#### **IV. ACKNOWLEDGEMENT**

I hereby