

Application for Independent Study, Independent Research, Directed Study

Please see policies on reverse.

6 W X G H G W C W M G Red form, with all required signatures to the R H J L V W U D U, University Hall Garden Level.

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Independent

GRADUATE SIGNATURES

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Advisor B

Independent Study

Independent study provides opportunities for the capable student to do special work under individual supervision in areas not covered by class offerings. Undergraduate students should demonstrate qualities necessary for interested and intensive inquiry. The topic and outline must be agreed upon by the student with the approval of the instructor and department concerned. The following policies apply:

- x Independent study projects (3991 undergraduate, 4991 master's, 5991 doctoral) appear on the student's transcript with the specific topic as the course title.
- x Academic grades (AF) are assigned.
- x Projects must be undertaken within the academic term in which they are registered.
- x The student must be in academic good standing (e.g., 2.0 GPA for undergraduates, 3.0 GPA for graduate students). Undergraduate students taking business independent studies must have junior standing, a minimum 2.4 GPA, and have completed at least 45 quarter hours at the University of Denver.
- x Independent study may not be taken instead of, or to modify a regular course offered by the department.
- x Independent Study forms may be obtained in the Office of the Registrar. Partial applications will not be processed.
- x Registration after published registration dates is prohibited.
- x Independent studies must be at least one credit hour and generally do not exceed five hours. Undergraduates may apply a maximum of ten quarter hours toward degree requirements (except students in the programs).
- x The responsibilities of the instructor of record are: a) see that the grades are submitted; b) approve the course of study; c) approve the credentials of other faculty involved; d) agree to assume responsibility if problems arise.

Independent Research

Independent Research opportunities are available to students for dissertation and thesis research or other independent research. The following policies apply:

- x Independent research projects (course numbers generally ending in 995) appear on the student's transcript with the specific topic as the course title.
- x On successful completion of the project or on its termination by request of the department, the research adviser will record a final grade. The department may use the grading system in evaluating the research or record 'P' (pass) or 'F' (fail).
- x Projects must be undertaken within the academic term in which they are registered.
- x Students obtain applications from their academic department or the Office of the Registrar. Partial applications will not be processed.
- x The responsibilities of the instructor of record are: a) see that the grades are submitted; b) approve the course of research; c) approve the credentials of other faculty involved; d) agree to assume responsibility if problems arise.
- x Registration after published registration dates is prohibited.

Directed Study

A Directed Study course is a permanent catalog course delivered on an individual basis when the course is not offered that the student needs to complete. Directed studies are approved under extenuating circumstances to provide an opportunity to complete a required course. The following policies apply:

- x Directed studies must be approved by the instructor and department concerned.
- x Directed study courses (1992, 2992, 3992, 4992, 5992) appear on the student's transcript with the specific course title.
- x Projects must be undertaken within the academic term in which they are registered.
- x There can be no change in the basic content of the course. In particular, this means the level, subject code, description, title, grading policy (AF, P/NP), credits, and course content cannot differ from the permanent course.
- x Directed studies use the same forms and processes as independent studies. Partial applications will not be processed.
- x Registration after published registration dates is prohibited.
- x The responsibilities of the instructor of record are: a) see that the grades are submitted; b) see that the material is