



(if more than one, please attach a spreadsheet with details; if a field is not applicable type n/a)

Current Title:

Proposed Title:

Position number(s):

Current employee(s) including ID(s) or Vacant:

Current Position Salary(ies):

Requested Salary(ies):

Are there additional equity concerns created (internal to the unit and/or across the University) if the requested change is approved?

How do you propose to fund the proposed change? e.g., unallocated, bringing down other vacant positions (provide position numbers and proposed change), moving other non-benefited salary, moving other non-compensation, new gift, grant, one-time funding, or budget development request for new resources. Please provide details of the org and/or fund numbers involved for location of existing resources.

Please explain both the justification and prioritization for this position request (new, reclass, or promotion). Explain how this request may impact current *and* future operational success for the department/division.