

	Policy Number: ORSP-05

Recommended By:

Sponsored Program Academic Research Council;
Dean's Council; Senior Vice Provost for Research

- 2.3. No other structure may be styled a Research Institute or Research Center of the University unless it has been established pursuant to this policy.
- 2.4. Superior function of university Research Institutes and Centers rely on strong and transparent communication between their Chair/Dean and/or supervising administration.

3. TYPES OF RESEARCH ENTITIES

Each research entity shall be classified as one of the following types. All formal entities shall be subject to review and evaluation every five (5) years. Use of the University logo and any other logo must comply with University brand guidelines.

3.1. Research Institute

3.1.1. A Research Institute is a formal research entity within the University structure to facilitate extensive cooperative research between a number of researchers and/or divisions, and formally recognizes the contribution, prominence and scale of its impact is measured by the following:

- 3.1.1.1. Volume of external supported annual research expenditures (indicating financial self-sufficiency), the institute will demonstrate at least \$1.5 million

3.1.3. The Research Institute may be interdisciplinary or may be located within a single division in order to facilitate cooperative research within a School or a single discipline.

3.2. Research Center

3.2.1. A Research Center is a formal research entity within the University structure to facilitate cooperative research set up to support an individual research leader and his/her collaborators or a research team and formally recognizes the area of University's thought leadership. Leadership is measured by the following:

3.2.1.1. National and/or international partnerships.

3.2.1.2. Number of staff, faculty and students supported.

3.2.1.3. Productivity of active research awards, expenditures, publications, citations and media coverage.

3.2.2. A Research Center forms a unit of the School or College to which the Research Centers leaders belong but may be cross-disciplinary and cross-divisional. While the Research Center utilizes University resources it is primarily responsible for its own research funding from external sources.

3.2.3. Leadership of Research Centers would be eligible for 0 FTE administrative stipends that could be paid for by grants given that the administrative oversight is determined to be significant.

3.3. Research Lab/Group/Unit

A Research Lab/Group/Unit is a research entity within the University and:

3.3.1. Is an informal research entity set up by a research group to support an individual research leader and their collaborators.

3.3.2. Is housed within a department or School to which it the research leader belongs.

3.3.3. Its research activities will be supported from funds brought in by the research leader or collaborators.

3.3.4.

Denver

4.3. The name of the Research Lab/Group/Unit will take one of the following forms but also may be required to identify with the primary academic division:

4.3.1. [Name] Research Lab/Group/Unit at the University of Denver

4.3.2. University of Denver [Department Name] [Lab/Group/Unit Name] Research Lab

5. LINES OF RESPONSIBILITY

5.1. Research Institutes

5.1.1. Research Institutes report to a Dean at a designated School or College or in rare circumstances the Office of the Provost.

5.1.2. The Institute will be headed by a Director or leader who will normally have an academic appointment with a rank of Assistant Professor or higher.

6.1.5. Bylaws (Not required for Centers)

6.1.5.1. Bylaws that clearly articulate shared governance principles, articulate process for faculty to affiliate with the institute but are not limited to these mandatory elements.

6.2. Applications will be reviewed by the Vice Provost for Research and the Sponsored Program Academic Research Council (SPARC) for review and recommendation. The Vice Provost for Research will forward for approval the proposed Research Institute or Center to the Provost upon favorable recommendations from SPARC.

6.3. Prior to approval the leadership team of the proposed Research Center or Institute may be invited to give a public campus overview of their proposed

Research Center or Institute. The proposed Research Center or Institute must be approved by the Provost and the Vice Provost for Research and the Sponsored Program Academic Research Council (SPARC) for review and recommendation. The Vice Provost for Research will forward for approval the proposed Research Institute or Center to the Provost upon favorable recommendations from SPARC.

